

SUMMER CAMP

Registration Procedures

Please print your registration form from this e-mail or the Queen of Peace School website, www.queenofpeaceacademy.org. You may drop it off or send it back to the School office (10900 SW 24th Avenue, Gainesville, FL 32607). All payments need to be received at the time of registration (If your child is attending camp for more than one week, payment for the first week is due at registration). Please refer to the “Frequently asked Questions,” and “Other Information” sections below for more payment and discount information.

Check-In and Check-Out Procedures

Check-In

1. **First Day of Camp** – If you have already sent in your registration form and payment, please seat your child at the table labeled with the class or grade (attending in the Fall) they are in. **There is no need to stand in line.** If you are registering or need to make a payment, please go to the table labeled specifically to your need. There will be tables marked for registration, payment, and hot lunch where you may ask questions.
2. **Early Drop Off** – Please drop off your child at the Gym Hall. Children put their lunch on the table marked with their class/grade.
3. **All Morning Camps** – Drop children off directly at the **gym**, children put their lunch on the table marked with their class/grade.
4. All students must be checked in on the attendance sheet located on the table for their class/grade.
5. If your child is going to **camp for the afternoon only**, please drop off your child at **Walsh Hall**.

Lunch

1. **All camps will be dismissed directly from the gym.** Please have your ID available. You must initial the attendance sheet when picking up your child. The children staying for lunch will be escorted to Walsh Hall by a camp counselor.
2. All children staying for lunch will be located either in Walsh Hall or a classroom. Pre-K and Kindergarten will have lunch in a classroom. The other grades will be in Walsh Hall.
3. Once children are done eating, they will go out on the playground until the next class starts at 1:00 pm.

4. If you are dropping off your child for camp for the afternoon only, please drop off your child at Walsh Hall.
5. Hot lunches will be available and must be paid for in advance. Menu items are listed below on the registration schedule.

Dismissal

1. All children must be signed out by parents or an after school counselor. If your child is being picked up by someone other than a parent, please write the names of these people on the registration form. All adults picking up children must present a picture ID.
2. All children should be picked up at the gym.
3. Children who are not picked-up on time (10 minutes past the pick-up time) and are not supposed to stay in after-care, will be put in aftercare and charged an additional fee.
4. Children who need to leave early must sign out from the Gym. Someone from the gym will find your child and escort the child back to the office from either the gym or a classroom.
5. Children staying for **After-care** will be dismissed from the gym until 6:00 pm. If you are late picking up your child, a fee will be charged.
6. We would appreciate your quick departure from the gym once you have signed out your child.

Other Information:

Discounts: If you register before May 1st, 2010 for the entire summer (all 10 weeks), a \$100.00 discount will be given. The first week of camp must be paid for at time of registration and is non-refundable. If you sign up before May 1st for the discount but your child does not attend for all 10 weeks, the discount does not apply. A 10% discount will be given to siblings. The oldest child will be the regular camp rate. The second, third, or more will be given a 10% discount.

Hot Lunches Available: We will be providing hot lunches at camp. The cost is \$5.00/lunch. If you do not order a hot lunch, please send a bag lunch with your child. Hot lunch will be made fresh each day in our Walsh Hall kitchen. Items available will be Mac and Cheese, Hamburgers, Hot dogs, Pizza, Chicken tenders, French fries, and other popular items. A different item will be made each day. You must **pre-order** and **pay ahead of time**. No refunds will be given once you sign up because we need to purchase the food ahead of time.

Balance due: A week of camp must be paid at time of registration. For additional payments, please send your payment or drop it off to the school office during the school semester or at the gym before camp begins. You may pay weekly, but please pay before each camp starts.

Snacks and Drinks: Please send snacks and drinks each day. We will **not** be providing snacks to the children. We will provide water in the gym during the sports camps. You do not have to provide snacks and drinks during **Vacation Bible School**.

Sunscreen and Clothing: Please be sure to have your child wear sunscreen and tennis shoes to all camps, including the academic classes. These classes sometimes take a recess. Please send your child in play clothes. Sometimes the field may be muddy, and art projects get messy.

Tennis Campers: Please bring a tennis racket if possible.

Promptness: Please be prompt when picking up your child. If you are late, we will put your child in after care and there will be an additional charge.

Art Projects: Children will be making art projects during Vacation Bible School and Art Camp. We will be sending these items home on the **last** day of camp. Any projects not

picked up on the last day of that particular camp will be discarded the following camp day.

Lost and Found: We do have a lost and found at summer camp. It is located in the gym. Queen of Peace is not responsible for lost items. All lost and found items will be discarded on the last day of summer camp on August 7th.

Bringing Toys from Home: Please do not send your child with expensive items such as hand-held video games. If your child would like to bring items to play with during recess, or before or after camp, please have them bring a back-pack to store these items. Toys will not be needed during any of the camps. Queen of Peace is not responsible for any items that are lost.

Misconduct: Any child who is not behaving will be directed to the director of camp for a time out. If the child will still need more attention, parents will be called. If the child continues to misbehave on a regular basis, they will not be permitted to attend camp.

Frequently Asked Questions:

- 1. Does my child have to come to camp everyday of the week or can they just come a couple days during the week?** Children may come the whole two weeks of each session, one week of each session, a couple days or just one day of each session. Although it is not mandatory, the children would get more skills if they came more days in classes like PK Readiness, K Readiness, Advanced Math, and Volleyball Intense Training. Fees include a weekly and daily rate. Please refer to the registration form for these amounts.
- 2. Does my child have to go all day to camp?** No, your child may take any of the classes individually. They may take one class per day up to 4 classes per day. Please refer to the registration form for times of all classes.
- 3. Can I register and pay for the class on the same day that camp begins?** Yes, you may register and pay on the day that camp begins. It is **not recommended** that you do so because you may have to wait your turn in line if a lot of others are doing the same thing. Classes at camp start at 9:00 am sharp and if you come at that time to register, your child might not be able to start the fun until their paper work is complete. Some classes may be restricted in size, and space may not be available. Pre-registration is recommended
- 4. Can my child take a class that is not the same grade or age appropriate for my child?** Yes, your child may take classes that they are not of age as on the registration form. The way to do this would be to call Darlene at the School office for approval. You must be a PK child to take PK Readiness. You must be a Kindergartner to take K Readiness. Children under the age of 2nd Grade may not take Tennis.
- 5. Can my child bring toys and activities for show and tell?** It is not recommended because we keep the children busy during the classes. Sometimes toys from home become a distraction for them and other children around them. Also, children move from class to class and forget their items.
- 6. Can I return my registration form to the Church office?** Yes, you may return your registration form to either the Church office or the School office. All questions pertaining to camp should be directed to the School office, since the School staff is running the camp. The School office closes at 4:00 pm during the school year and has limited summer hours. The Church office is open Monday-Friday from 8:30am-5:30pm but is closed from 12:30pm-1:30pm for lunch. You may send your registration form to the church office (10900 SW 24th Avenue, Gainesville, FL 32607). You may drop off your registration during any office hours.
- 7. How will you know that we received your registration?** By putting your e-mail address on the registration form, a confirmation will be sent back to you by e-mail.
- 8. Will classes fill up quickly?** Some classes, like tennis, will fill up quickly and may need to be limited in number. To ensure that your child is placed in the desired classes, registration should be turned in ASAP. All children will be placed in classes on a first come, first serve basis.
- 9. If my child is going to camp everyday of the summer, do I need to pay for the entire summer at the time of registration?** No, you do not have to pay for the entire summer. You may pay weekly but payment must be received before each week starts. Most families make a payment on a Friday for the next week.
- 10. Can my child bring a lunch that needs to be microwaved?** Yes, they can, but please remind your child that it takes a few minutes to cook.
- 11. Does my child need to bring a snack each day?** Yes, children need to bring a snack for the morning and afternoon camps. Cold water will be provided for snack time and during all of the sports camps. During Vacation Bible School we ask for donations from parents for a group snack. You will receive a phone call for donations if needed.
- 12. My child has a friend whose family isn't a registered parishioner at Queen of Peace, can they attend camp?** Yes, as a Catholic Community we welcome everyone.

Course Descriptions:

Board Games: Age appropriate board games.

Puzzles: Age appropriate boxed puzzles, hand held games, and paper mazes/puzzles.

Fun Sports: Children are taught a different sport each day.

Movie Time: Children sit in bean bag chairs and rest while watching a different movie each day.

Tennis: Children learn or sharpen tennis skills.

Cooking: Children learn cooking skills and enjoy eating their tasty creations in our new parish kitchen.

Olympics: Kids have fun competing against each other in Olympic games such as track, long jump, distance throwing.

Vacation Bible School: Children divide up in grade level classes. They learn about 5 Bible readings while having fun activities. Rotation of Snack, PE, Art, and Music are part of the day. A small carnival including carnival games, races and pizza for lunch will take place on the last day of bible school.

Fun Math: PK and Kindergarten aged children will learn math by playing games, and small activities with art.

Remedial Math: 1st grade through 3rd grade children are getting math reinforcement while having fun activities with friends.

Basketball: 1st grade through 5th grade children learn basic skills of basketball by moving around the gym to different stations.

Math Games: 4th and 5th grade children have fun reinforcing math by playing interactive math games.

Bible School Helper: 6th through 8th grade helpers interact with small children with activities such as art, and snack.

Art: All ages enjoy painting, drawing, and some small crafts.

Soccer: PK4 through 3rd grade children learn basic soccer skills by moving around the gym to different stations. Grades 4th through 8th learn skills and play out on the soccer field everyday. The last day of camp, this age group compete in a soccer game against church staff and camp counselors.

Drama: 4th through 8th grade children enjoy numerous activities including face painting, coloring scenery, and learning a script. The last day of this camp will be a show in which all parents will be invited.

PK Readiness: Four year old PK children will be introduced to a school atmosphere to get them ready for the Fall school year.

K Readiness: Kindergarten age children will get ready for the Fall school year.

Science: 1st through 8th grade children will learn interactive science activities.

Cheerleading: 1st through 4th grade children learn cheers introduced to them by the St. Francis High School cheerleading squad.

Fencing: 3rd through 8th graders learn the sport of fencing.

Community Service: 3rd through 8th graders will do projects around the campus including cleaning and weeding. Numerous church ministries will be exposed to them by participating in activities to help others. At the end of camp, a service hour form will be given to those needing service hours for middle school.

Girls Volleyball Intense Training: Girls learn specific, intense, volleyball skills. It will include strength building.

Girls Volleyball: Join a QPA Volleyball Coach to learn or reinforce volleyball skills. Team building will be a big part of this camp.

Interactive Video Games: 3rd through 8th grade children will have fun playing video games that will include the Wii and Playstation 2.

Chess: Children grades PK4 to 2nd grade learn how to play the game of chess.

Field Hockey: 3rd-8th graders learn and play the sport of field hockey. They will rotate into the gym and out on the field to learn different skills.

Donations:

We are gladly accepting donations of craft supplies for our Art Camp. Most of us have left over art supplies that take up space in our closets and never get used. We would love to make use of these items during camp. Also, children who are attending Vacation Bible School may be contacted by phone to donate food items for the children to share. Art supplies include but are not limited to: glue, glue sticks, glue gun sticks, clay, foam sheets, foam shapes, yarn, poster board, paint, colored paper, mixing bowls, pom poms, measuring cups, and paint brushes.

We would also appreciate donated puzzles and board games for all ages.

Queen of Peace Catholic Community Summer Camp Program

Please return all registration forms to the School Office. Please call the School Office at 332-8808 with any questions. Payment is due before each session starts. **Children may attend weekly or daily.**

Morning Session 9:00 am - 12:00 noon	\$50/week	\$10/day					Morning Drop off 7:30 am - 9:00 am	\$10/week	\$2/day
Afternoon Session 1:00 pm - 4:00 pm	\$50/week	\$10/day					Lunch hour: noon-1:00 Bag lunch	\$10/week	\$2/day
Split Session 9-10:30 am, 10:30-noon, 1:00-2:30 pm, 2:30-4:00	\$25/week	\$5/day					Hot Lunch - must pre-order & pre-pay	\$25/week	\$5/day
All Day 7:30 am - 6:00 pm (this includes lunch hour but not hot lunch)	\$130/week	\$26/day					Late pick-up 4:00-6:00 pm	\$25/week	\$5/day
Discounts: please refer to the "Other Information" section									

Children attend the same grade that they will be attending in the 2010 Fall school year.

The hot lunch menu includes: Mac and Cheese, Pizza, Chicken nuggets, French fries, Hot Dogs, and Hamburgers. All lunches come with a side and a snack. You must pre-order and pay ahead of time. No refunds would be given for lunches once you sign up because we need to purchase the food ahead of time.

Session 1: June 1-11/Monday-Friday (2 weeks, except no camp on holiday)

Grade	Time	Class					Grade	Time	Class				Grade	Time	Class
PK4-K	9:00-10:30	Board Games					1st-2nd	9:00 - 10:30	Puzzles				3 rd -8 th	1Wk 9:00-noon:see below	Tennis
PK4-K	10:30-noon	Puzzles					2nd	9:00-noon: see below	Tennis				3 rd -5 th	9:00-noon: see below	Tennis
PK4-K	1:00-2:30	Fun Sports					1st-2nd	10:30-noon	Board Games				6 th -8 th	1Wk 7-11th, 9:00-noon	Cooking
PK4-K	2:30-4:00	Movie Time					1st-2nd	1:00 -2:30	Movie Time				3 rd -8 th	1:00-2:30	Olympics
							1st-2nd	2:30 -4:30	Fun Sports				3 rd -8 th	2:30-4:00	Board Games

Tennis Schedule:

June 1-June 4	2 nd -8 th	9:00-noon	1 week	Queen of Peace Academy children will mostly be at this camp because other schools are not on summer break yet
June 7-June 11	2 nd -5 th	9:00-noon	1 week	
June 14-June 18	4 th -8 th	9:00-noon	1 week	

Session 2: June 14-25/Monday-Friday (2 weeks)

PK4-K	9:00-noon	Vacation Bible					1 st -3 rd	9:00-noon	Vacation Bible				4 th -5 th	9:00-noon	Vacation Bible
PK4-K	1:00-2:30	Fun Math					1st-3rd	1:00 - 2:30	Remedial Math				4 th -5 th	1 wk 9:00 –noon: see above	Tennis
PK4-K	2:30-4:00	Movie Time					1st-3rd	2:30 - 4:00	Basketball				6th-8th	1 wk 9:00 –noon: see above	Tennis
							4th-5th	1:00 – 2:30	Basketball				6 th -8 th	1 wk 9:00-noon	Bible School helper
							4th-5th	2:30 - 4:00	Math Games				6 th -8 th	1:00 – 4:00	Field Hockey

Session 3: June 28-July 9/Monday-Friday (2 weeks)

Grade	Time	Class	Grade	Time	Class	Grade	Time	Class
PK4-K	9:00-10:30	Art	1st-3rd	9:00 - 10:30	Soccer	4th-8th	9:00 - noon	Art
PK4-K	10:30-noon	Soccer	1st-3rd	10:30 - noon	Art	4th-8th	9:00 - noon	Soccer
PK4-K	1:00-2:30	Phonics	1st-3rd	1:00 - 2:30	Movie Time	4th-8th	1:00 - 4:00	Drama
PK4-K	2:30-4:00	Movie Time	1st-3rd	2:30 - 4:00	Phonics	5 th -8 th	1 week June 28th – July 2rd 1:00-4:00	Girls Volleyball – Intense Training

Session 4: July 12-23/Monday-Friday (2 weeks), one week for Fencing (July 20-24)

PK4-2nd	9:00 - 10:30	Art	3rd-5th	9:00 -10:30	Fencing (July 19-23)	6 th -8 th	9:00 - 10:30	Art
PK4-2nd	10:30-noon	Cooking	3 rd -5th	9:00-10:30	Community Service	6 th -8th	10:30-noon	Community Service
			3rd-5th	10:30 - noon	Art	6th-8th	10:30 -noon	Fencing (July 20-24)
PK	1:00-2:30	PK Readiness						
K	1:00-2:30	K Readiness	5th	1 wk July 19st-23th 9:00-noon	Girls Volleyball QPA coach	6th-8th	1 wk July 19st-23th 9:00 - noon	Girls Volleyball QPA coach
PK4-K	2:30-4:00	Movie Time	3rd	1:00 - 2:30	Science	4th-8th	1:00-2:30	Interactive Video Games
			3rd-4th	2:30-4:00	Interactive Video Games	4th-8th	2:30 - 4:00	Science
1st-2nd	1:00-2:30	Science	3rd-4th	1:00-4:00	Cheerleading			
1st-2nd	2:30-4:00	Movie						
1st-2nd	1:00-4:00	Cheerleading						

Session 5: July 26-July 30/Monday-Friday (1 week)

PK4-K	9:00-10:30	Cooking	1st– 2nd	9:00-10:30	Fun Sports	3 rd -5th	9:00-10:30	Board Games
PK4-K	10:30-noon	Fun Sports	1 st -2 nd	10:30-noon	Cooking	3 rd -5 th	10:30 – noon	Cooking
PK4-K	1:00-2:30	Chess	1st-2 nd	1:00-2:30	Movie Time			
PK4-K	2:30-4:00	Movie Time	1 st -2 nd	2:30-4:00	Chess	6 th -8th	10:30-noon	Board Games (Jul 27-31)
						6 th -8 th	9:00 -10:30	Cooking
						3 rd -8 th	1:00-4:00	Field Hockey

Diocese of St. Augustine
Parent/Guardian Medical Release

Child's Name: _____ Grade: _____ As of 9/1/10

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Home Phone: _____ Work Phone: _____

Parent/Guardian Name _____

Parent/Guardian Name _____

Home Address _____

_____ Zip: _____

e-mail address _____

Please look to e-mail for reminders, notices and to confirm registration

Name of Diocesan Entity: _____

Medical Matters: I hereby warrant that to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child. (Of the following statements pertaining to medical matters, sign only in accordance with your wishes.)

Emergency Medical Treatment: In the event of an emergency, I hereby give permission to the above named Diocesan entity's employees, volunteers, or representatives to seek medical treatment for my child above named.

In the event that I cannot be reached in an emergency, I hereby give permission to the physician selected by the above named Diocesan entity's representatives or volunteers to hospitalize, secure proper treatment for, and to order injection and/or anesthesia and / or surgery for my child above named.

In the event of an emergency, if you are unable to reach me at the above number, contact:

Name and Relationship: _____ Phone: _____

Family Doctor: _____ Phone: _____

Family Health Plan Carrier: _____

Policy Number: _____

I make the following exception: _____

My child's Medications/Dosages: _____

Medication _____ Dosage: _____ Doctor: _____

Medical Problem or Condition (allergies, diabetes): _____

Condition: _____ Symptoms: _____

Physical Disabilities: _____

Signature of Parent/Guardian

Date

Other Medical Treatment: In the event it comes to the attention of the above names Diocesan entity's volunteers or representatives that my child becomes ill with symptoms such as headache, vomiting, sore throat, fever, or diarrhea, I hereby give permission for over-the-counter medication to be administered to my child according to directions.

Signature of Parent/Guardian

Date

Child Photography Release

(must be updated annually)

Pursuant to law, and with respect for family privacy and safety concerns,

_____ Church in _____, Florida

will not release any photograph without prior written consent from you as parent or guardian.

Please check one of the following choices:

_____ I/We GRANT permission for a photo/image that includes our child(ren) without any other personal identifiers (no name, no age or grade, no address, just as a member of this church) to be published on the church's or diocese's public Internet site, in publications of the church or diocese, and/or in other media that may publicize church events.

_____ I/We DO NOT GRANT permission for a photo/image that includes our child(ren) without any other personal identifiers (no name, no age or grade, no address, just as a member of this church) to be published on the church's or diocese's public Internet site, in publications of the church or diocese, and/or in other media that may publicize church events.

Print children's names:

_____	_____
_____	_____
_____	_____
_____	_____

Print Parent/Guardian Name:

Print Parent/Guardian Name:

_____	_____
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Parent/Guardian Signature:

Parent/Guardian Signature:

_____	_____
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Date: _____

Date: _____